



Diplomat Elementary Dawn to Dusk Program Information Sheet 2016-2017

Hours of Operation:

Dawn: 6:45a.m. – 8:30a.m (Children will be dismissed to class)

*The Dawn Program drop-off location is the café.

Dusk: 3:10p.m. - 6:00p.m **Our late pick up fee is \$1.00 a minute.**

After your third late pick up, your child will be dismissed from our program.

*The Dusk Program pick-up location is in the green striped building off the bus ramp until 4:15.

After 4:15, the pick-up location moves to the front office.

Phone Number: 458-3232

This number is different from our school number.

Please understand that this is the only line answered after 4:00 p.m.



Payment:

\$5.00 a day for each child in the morning program

\$6.00 a day for each child in the afternoon program, if **picked up by 4:15**

\$10.00 a day for each child who is **picked up after 4:30**

- **All payments MUST be made in person during the program’s operational hours and should never be sent in to school with your child.**

- ◆ **Weekly payments are due on the first day of attendance every week. Any amount not used, will show as a credit the following week.**

- ◆ **If full weekly payment is not received on the first day of the week that your child attends, you will be assessed a \$10.00 late fee.**



After school pickup information:

Please be courteous of our buses and wait until the ramp is completely clear of all buses before you enter the ramp to pick up your child. The ramp is usually clear by 3:30.

There is a \$10.00 return check fee if your check does not clear the bank and is returned to us.

- From this point, cash only will be accepted.

All parents are expected to sign their children in & out of both the morning and afternoon programs. No one under the age of sixteen is permitted to sign children in or out.

- Anyone signing a child out must have a valid photo ID available.



Our before and after school program does not operate on non-school days.



Our after school program will operate on all early dismissal days. However, there will be an additional \$5.00 per day charge for the extended time.

Enrollment Forms

- Available during the before school & after school program hours.